



A Meeting of the Stratherrick and Foyers Community Trust Limited held via Zoom at 9.15 p.m. following the Annual General Meeting on Wednesday 25 November 2020

Present	Kirsty Balfour (KB), Frank Ellam (FE), Jillian Barclay (JB), Russell Bain (RB), Gareth Jones (GJ), Lorraine Lewis (LL), Martin Donnelly (MB), Chris Gehrke (CG), Chris Finlay (CF), Catriona Fraser (CNF)
Chair	Kirsty Balfour (KB)
In Attendance	Laura Walker-Knowles (LWK) (Trust Administrator)
Apologies	None

1. WELCOME

The Chair welcomed everyone to the meeting including the new Member Directors. There were no declarations of interest.

2. CO-OPTION OF APPROPRIATE DIRECTORS

The next item was the co-option of Frank Ellam as a Director. The Chair explained to the new Directors the powers available to the Board to co-opt Directors if there is a need for that person's knowledge/experience. Frank Ellam's financial knowledge and knowledge of the Trust and its accounts was essential to the running of the Trust. The Chair asked the Board to vote to co-opt Frank Ellam as a Director.

The Board **AGREED** to co-opt Frank Ellam as a Director. Frank Ellam joined the meeting.

The Board noted that at the Community Council had not yet nominated a Liaison Director.

3. APPOINTMENT OF CHAIR, VICE-CHAIR AND FINANCE DIRECTOR

Gareth Jones **nominated** Kirsty Balfour as **Chair** and was **seconded** by Martin Donnelly. Kirsty Balfour was duly elected as Chair. Russell Bain **nominated** Gareth Jones as **Vice-Chair** and was **seconded** by Martin Donnelly. Gareth

Jones was duly elected as Vice-Chair. Russell Bain **nominated** Frank Ellam as the **Finance Director** and was **seconded** by Gareth Jones. Frank Ellam was duly elected as Finance Director.

4. NEW DIRECTORS' INDUCTION

The Chair explained the induction is to run through what the Director's role involves, point them in right direction, familiarise them with financial management and Trust policies etc. The Chair arranged an initial meeting on Thursday, 3 December and will arrange grants training imminently, there is a Trust handbook on the Trust's specific process on assessment of grants. The Chair will expand on the processes during training. E mail accounts will be set up for the new Directors and they will be requested to complete conflict of interest forms.

5. AOB

The Chair declared the meeting closed at 10.20 p.m.

Signed by Chair _____ (KB)

Date _____